

**HURST HORTICULTURAL & COTTAGE GARDEN SOCIETY**

**MINUTES OF A PLANNING AND GENERAL MEETING**

**Tuesday April 25th 2017 at The Castle Inn, Hurst.**

This meeting was held immediately after the AGM.

**Present:** Kathy Tuggey (Chair), Frank and Sheila Whittaker, Keith and Julie Attfield, John and Jo Penney, Ken and Penny Curry, Howard and Janet Larkin, Ted and Betty Smith, Eric and Sue Rockall, Martin and Ann Newman, Annette Drake, Pippa Boyd, Lou Robinson, Mac Stephenson, John Vimpany, Gavin and Sue Verdin, Paul Martin.

**Apologies:** Suzy Watt, Ann-Marie Vimpany, David and Heather Howarth, David and Naomi Bassett, Edwin and Margaret Jarvis

**Matters Arising from the Planning and General Meeting of February 2nd 2017:**

**President's Cup:** To be presented at the main show, Suzy and Kathy to decide the criteria for this award and Suzy to be the sole judge.

**Finance:** John had distributed a summary of the annual accounts at the AGM which showed a closing balance of £7,858.90.

**Mini Show:** This will be held on Thursday June 29th 2017 at 6:30pm. The format will be the judging of two classes (Potato in a bucket and Sweet Peas), a social gathering and planning meeting. Frank informed the meeting that Suzy had kindly offered her house as the venue for the show this year. This offer was gratefully accepted by all members and it was felt that with the mini show format now being changed to more of a social evening, this venue would enhance that objective. Suzy had suggested she organised the liquid refreshments, as per last year and the food be organised by the members.

This was discussed and agreed on the condition all participants covered the cost of the liquid refreshments so Suzy would not be out of pocket. The food would be organised by Sheila who will coordinate a list of food requirements and members to provide it. Janet will draft the judging criteria for the sweet peas. The judge for this class is yet to be decided.

Paul will manage and judge the potato in a bucket, others will assist him on the night. Frank will liaise with Suzy and others on the finer details of planning and in particular the method of invitation, car parking and security. Kathy will write to Suzy to thank her for this generous gesture.

**Main Show Schedule:** Keith was well advanced with this year's schedule, a first draft had been sent to all committee members and a second draft now reflected the feedback received ahead of this meeting. A number of new classes have been introduced by Julie and Janet particularly in the children's sections. It was agreed 2,000 x 20 page show schedules be printed at a cost of £320 and 500 x 4 page schedules for children's classes costing £38.

Keith said he would be limiting the number of sponsors advertising this year due to the time it takes to complete the sponsorship process. He circulated suggestions for the front cover which were liked by all. One member requested the word 'Horticultural' be more prominent and he will look at this. Free seeds for children will again be made available, cress and salad leaves generously donated by Hare Hatch Shetland's and Virginia Stocks to be purchased by the Society. Janet will arrange the seeds distribution and was given an agreed maximum budget of £50 for this. She and Kathy will arrange to distribute these at St Nicholas School and Paul will do the same at The Dolphin School.

Keith said the distribution of the schedules will be as last year with the aim of them being distributed in the last two weeks of June.

For the submission of all entry forms and money, the names and address of Frank and Sheila will need to be changed on this year's show entry form, Ken and Penny agreed to take their place, with the other name remaining the same this being Naomi.

Kathy acknowledged Keith's hard work and dedication in the drafting and production of this schedule stating it was by far the most attractive and professional one in the whole area.

**Show Planning:** Frank went through the main tasks needed to stage the show and confirmed with each named person their commitment to the delivery of their nominated tasks, as follows:

NAME	TASK	NAME	TASK
ERIC, DAVE	CAR PARKING	SUE (Paul to give list of winners to Sue plus mini show winners)	COLLECT TROPHIES
BARBARA	TEAS	KEN, KEITH, DAVID, HOWARD, JOHN, ERIC, MAC, CHRIS BOWMAN	MOVEMENT OF EQUIPMENT
FRANK	BOOK SCOUT HUT	FRANK	BOOK VILLAGE HALL
GAVIN, SUE	BAR	FRANK to complete for Keith being the named person.	BAR LICENCE
MAC	PUBLICITY	TED, DENISE	GATE MANAGEMENT
KATHY	BOOK JUDGES – HORTICULTURE	SHEILA	BOOK ICE CREAMS
JULIE	BOOK JUDGES – HOME IND.	FRANK	BOOK HOT FOOD (Castle)
FRANK	BOOK BAND	KEN (all now sold and paid for)	VENDORS
JANET SMITH	BOOK PHOTOGRAPHER	KEN	FIELD MANAGEMENT
JULIE	BOOK AUCTIONEER	HEATHER and PENNY	RAFFLE
BETTY	PLANT AND FLOWER STALL	PAUL, SUE	SHOW ENTRIES, STATS.

**ADDITIONAL TASKS:**

- PERMISSION FOR FIELD ACCESS: KATHY
- AMBULANCE ATTENDANCE: TED
- PA SYSTEM: JOHN
- ORDER EXTRA TABLES: FRANK
- SCARECROW SETTING-UP: BRUCE
- FRANK, KEITH AND KEN TO MEET TO DISCUSS SITE PLAN, LOGISTICS AND SCARECROW LOCATIONS

**Children's Prize Money:** Frank explained that this subject had been raised at previous meetings as the management of the children's money prizes had become increasingly difficult over recent shows. The suggested alternative was to replace money prizes with larger and better quality medals and rosettes. It was stressed this was not a money saving issue as the same amount would be spent.

This was discussed at length and was put to a vote with the motion being: "To replace children's money prizes with better quality medals and rosettes for the 1st, 2nd and 3rd in each children's class." The votes were; 20 for the motion, 0 against and 6 abstentions. The motion was carried but it was agreed to review this again after this year's show.

**A.O.B:** Frank explained the Hurst Show and Country Fayre committee was in the process of arranging different storage facilities for their equipment, some of which is jointly owned by us. This would be a container probably located in the grounds of the Stanlake Vineyard in Hurst. If this takes place it would make sense for all of the jointly owned equipment to be permanently stored in this container thus vacating the Bill Hill storage facility we have used for several years. The exception would be the `Band Tent` which is stored at a different lock-up container. Ted mentioned that containers can create condensation which may produce mould on tent material.

Frank also explained the large canvas tents are no longer needed by the Hurst Show and Country Fayre or ourselves as they are too heavy and need too much manpower to erect them. As a result, these large tents/marquees will be disposed of so if anyone knows of an organisation which may want them to contact him before the end of June.

Ted mentioned that visits to the Alexander Devine Children's Hospice new site are available on May 10th and 19th. To arrange a visit, contact: 01628 822777 directly.

The next meeting will be on Thursday June 29t after the mini-show on this same date.

Kathy closed the meeting by thanking everyone for their continued support.