HURST HORTICULTURAL & COTTAGE GARDEN SOCIETY

MINUTES OF A PLANNING & GENERAL MEETING

Tuesday 9 April 2019 at The Castle Inn, Hurst

Matters arising from the Wash-Up and General Meeting of 25th September 2018: There were no matters which were not being covered on this meeting`s agenda.

Feedback from the Committee Meeting of 14th February 2019: The one item to report back was the recommendation regarding a charitable donation which is the next agenda item.

Charitable Donation: Keith recapped the decision in principle made at the General meeting of 25 September 2018 which was to make a donation to a suitable local charity. An email was sent to all members asking for suggested good causes. Ten suggestions were received, the committee met and after each was carefully considered a short list of three was drawn up together with a recommended sum of £500 to be donated to one organisation. The three shortlisted were: 1st Hurst Air Scouts, Thrive and Berkshire Lowland Search and Rescue. Frank distributed a summary of the activities of each, a discussion ensued and a vote was taken which resulted in the unanimous decision to award the £500 donation to 1st Hurst Air Scouts.

Mini-Show: Following on from the positive comments about last year`s mini-show, Suzy had offered to host the show again this year with the addition of a barbecue. This was greeted enthusiastically by all members and Frank will liaise with Suzy to agree a suitable date for her schedule with a view to the first week in July if possible. He will also discuss the finer details of the barbecue arrangements to ensure any costs are covered by members attending. It was suggested that the current two categories of show entries (Sweet Peas and Potato in a Bucket) should be increased to four and a small group will meet to finalise this.

Main Show Schedule: Keith is well advanced with the show schedule and has finished the first draft. Kathy agreed to proof read this and when completed Keith will up load it onto the website much earlier this year. Keith agreed to organise the schedule distribution once again. The earliest time for delivery of show entries on show day this year will change from 7am to 8am with the show opening time remaining at 1pm. Ground entry prices will remain the same as will show entry prices. Keith is working on the front cover design.

Main Show Planning: Julie said she has all of her judges booked and was going to improve the presentation appearance of many baked products this year with the purchase of re-usable clear plastic domes. Janet has one horticultural judge booked and is awaiting a response from the second judge. She asked for a volunteer to assist her between 9am -12noon with stewarding.

Show Planning: Frank went through the main tasks needed to stage the show and confirmed with each named person their commitment to the delivery of their nominated tasks, as follows:

TASK	NAME
CAR PARKING	ERIC, DAVE
TEAS	SHEILA, HILARY
BOOK SCOUT HUT	FRANK
BAR	MARTIN & HELPER
PUBLICITY	MAC

BOOK JUDGES – HORTICULTURE	JANET
BOOK JUDGES – HOME IND. + WINE	JULIE
BOOK BAND	KEITH
BOOK PHOTOGRAPHER	KEITH
BOOK AUCTIONEER	JULIE
PLANT AND FLOWER STALL	BETTY, MARGARET
COLLECT TROPHIES	SHEILA (Paul to give list of winners to Sheila plus mini show winners)
MOVEMENT OF EQUIPMENT	KEN, KEITH, DAVID, HOWARD, JOHN, MAC, CHRIS,FRANK, MARTIN & others
BOOK VILLAGE HALL	FRANK
BAR LICENCE	FRANK
GATE MANAGEMENT	(VACANT)
BOOK ICE CREAMS	SHEILA
BOOK HOT FOOD (Castle)	FRANK
VENDORS	KEN (all now sold and most paid for)
FIELD MANAGEMENT	KEN
RAFFLE	HEATHER and PENNY
SHOW ENTRIES & STATS.	PAUL, SUE

ADDITIONAL TASKS:

- ACCESS TO A VAN: - FRANK
- PERMISSION FOR FIELD ACCESS: - KATHY
- AMBULANCE ATTENDANCE: - KEITH
- PA SYSTEM: - JOHN Friday setup. - Sat (VACANT)
- ORDER EXTRA TABLES: - FRANK
- SCARECROW SETTING-UP: - BRUCE
- TRANSPORT FOR BAND TENT: - FRANK/TY BOLTON
- FRANK, KEITH AND KEN TO MEET TO DISCUSS SITE PLAN, LOGISTICS AND SCARECROW LOCATIONS
- JANET NEEDS A HELPER 9AM-12NOON SATURDAY. (VACANT)

Joyce Richmond has offered to organise some children`s activities at the show. Ken said he would give consideration to a suitable location for these activities within his site planning.

A.O.B: Hilary reported on the progress she had made since the last meeting when she asked if we could be more mindful of recycling. She circulated information on “TerraCycle” an organisation which can provide recycling services to events and organisations. Hilary will give guidelines on what waste we generate and what is recyclable. Sheila will look into the disposable items we use for catering and the bar and seek recyclable alternatives. Betty said that Ted had 5 dustbins we could use for collection and recycling purposes. All this information will result in a greater focus on recycling for this year`s and future shows.

Keith closed the meeting by thanking everyone for their attendance, input and continued support of the Society.